



Waterfront Manager

2024

Position Purpose: To ensure that all waterfront activities are managed and meet all NLS requirements. Responsible for the safe operation of the waterfront and all boating activities.

Essential Job Functions:

- 1) Supervise all waterfront activities
 - a. Monitor campers, volunteers, and staff while they are swimming or participating in water recreation on the lake. This includes swimming, the activity island, and canoeing.
- 2) Ensure that the highest level of safety is maintained at the waterfront
 - a. Establish and enforce swimming rules and safety procedures, and maintain them throughout the duration of camp. Ensure rules and regulations are understood and followed by all campers and staff.
 - b. Conduct drills for waterfront search and rescue.
 - c. Immediately report all waterfront issues to Camp Director.
 - d. Maintain waterfront facilities and equipment, including floats, first aid kits, spinal board, life saving aid, and other life preserving equipment. Conduct regular inspection of equipment's condition.
- 3) Communicate expectations to other lifeguards and provide correction and training as needed to develop confidence and skills in lifesaving techniques
 - a. Provide a weekly schedule for lifeguard rotations and delegation of other waterfront responsibilities.
 - b. Ensure unity and consistency among the lifeguard team.
- 4) Maintain and promote the accessibility of the waterfront
 - a. Assist the camp staff with any modification or supports for accessibility at the waterfront, including supporting and training staff to provide 1 on 1 assistance to campers with mobility concerns in exiting or entering the water or program equipment.
 - b. Maintain clear board walks and docks.
 - c. Ensure provision of accessibility support equipment.

Employment Details

Weeks of Work	14	9
Start Date:	May 15 th , 2024	June 25 th , 2024
End Date:	August 27 th , 2024	August 27 th , 2024
Extra Days:	May 24 - 25 - Weekend staff training May 28 - Zoom staff training (evening) June 7 - 8 - Weekend staff training June 11 - Zoom staff training (evening)	
Gross Salary	\$450/week	

Kingswood Camp is an evangelical Christian camp situated on Lake George, Kings County, Nova Scotia, owned and operated by the Eastern Valley Baptist Association and run in cooperation with the Annapolis-Digby Baptist Association. We seek to honour God by providing an atmosphere where campers encounter Jesus Christ and grow as His disciples through wholesome relationships with dedicated Christian leaders, in an inviting outdoor setting, while participating in safe programs and activities relevant to their physical, emotional, social and spiritual development.



Requirements/Skills

- Must be at least 18 years of age
- Hold current National Lifeguard Pool certification (National Lifeguard Waterfront certification is an asset)
- Knowledge of Lifesaving Society waterfront safety standards
- Hold current CPR and Standard First Aid training
- Previous Camp Experience preferred
- Demonstrate a high level of professionalism, leadership, interpersonal, customer service and dynamic facilitation skills
- Ability to work with children and adults in a camp setting
- Ability to schedule and implement waterfront programs
- Canoeing experience would be an asset
- Ability to react calmly and effectively in an emergency situation
- Skill in the application of lifeguarding surveillance and rescue techniques
- Team leader with strong organizational, communication, problem solving and conflict resolution skills

Other Responsibilities

- Coordinate and supervise waterfront activities
- Place the raft and buoy lines in accordance with provincial regulations and directions from the Directors, and remove them at the end of the camping season
- Encourage fun while maintaining strict discipline with regards to waterfront rules: The Lifeguards exercise absolute authority over all campers and staff at the waterfront
- Assist the Program Manager and other staff in programming any special waterfront activities such as Water Olympics, etc.
- Keep the waterfront tidy including raking the area once per week, bringing forward lost and found items daily and removing any garbage
- Assist with camper medication disbursement
- Participate in prayer time, Bible Study and chapel in accordance with Kingswood Camp's Statement of Faith
- Assist in leading school field days in the spring
- Assist in other areas of the camping program as requested by the Directors
- All other duties assigned by directors

Relationships/Accountability

<i>Reports to:</i>	Directors
<i>Peer Relationships:</i>	Secondary Leadership Team
<i>Internal Relationships:</i>	Camp staff, campers
<i>External Relationships:</i>	Parents, outside organizations such as the Life Saving Society

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